



Tech Info Library

System 7.5: PowerTalk Extras ReadMe (2/95)

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TOPIC -----

The following article is the ReadMe document for PowerTalk Extras.

DISCUSSION -----

PowerTalk Extras are application programs and utilities for your PowerTalk electronic mail and collaboration software.

How to Use PowerTalk Extras

The list below describes the items in the PowerTalk folder and tells you how to use each item.

AppleMail and AppleMail Guide

AppleMail is a built-in electronic mail program that lets you write and send messages. To use AppleMail, double-click its icon.

AppleMail Guide is a document that provides on-screen instructions and other information while you are using AppleMail. Make sure you leave AppleMail Guide where it is, in the same folder with the AppleMail program. You can't open the AppleMail Guide file directly. It contains information that is available from the Guide menu (marked with the ? icon) while you are using the AppleMail program.

To get help while you're using AppleMail, open the Guide menu (marked with the ? icon) and choose AppleMail Guide.

Demonstration Signer and DigiSign Utility

PowerTalk's DigiSign digital signatures software lets you electronically approve and verify data. The DigiSign Utility lets you begin the process of obtaining a Signer file. The Demonstration Signer is a sample file showing how your Signer file will look.

For more information, open the Guide menu (marked with the ? icon) and choose PowerTalk Guide. Then click the Topics button and see the items for the topic "Digital Signatures."

Untitled Info Card

You can use the Untitled Info Card to create a card that contains information about a person or group of people. An information card usually contains a person's name, postal address, electronic address, and telephone numbers. An information card for a group contains pointers (or aliases) to information about the individuals in the group.

Information cards are usually stored in catalogs, although you can keep an information card on your desktop or in a Finder window.

For more information on using information cards, open the Guide menu (marked with the ? icon) and choose PowerTalk Guide. Then click the Index button and see the items for the index term "info card/information card."

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Support Information Services

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